**FAEP Board Meeting minutes**

**January 23, 2017**

**12:00 p.m. EST**

**605-475-4000 (code 607028#)**

1. **Call to Order –** Amy Guilfoyle
2. **Roll Call –** Teri Hasbrouck

|  |  |  |
| --- | --- | --- |
| **Name** | **Attendance** | **Proxy** |
| Amy Guilfoyle – President | Yes |  |
| Mary Gutierrez – Past President | No |  |
| Tim Perry – Vice President (At large) | Yes |  |
| Debbie Madden – Treasurer (At large) | No |  |
| Bruce Hasbrouck – Parliamentarian | Yes |  |
| Teri Hasbrouck – Administrator | Yes |  |
| Hannah Rowe – Central Chapter | Yes |  |
| Stan Stokes – Northeast Chapter | Yes |  |
| Ashley Jansen – Northwest Chapter |  |  |
| Erik Neugaard – South Chapter |  |  |
| Arielle Poulos – Southwest Chapter | No | Christina Schultz |
| Echo Gates – Tallahassee Chapter | No | Elva Peppers |
| Tina Fritz – Tampa Bay Chapter | Yes |  |
| Susan Mason – Treasure Coast Chapter | No | Jennifer Baez |
|  |  |  |
| Todd Hodgson – At Large Member | Yes |  |
| Elva Peppers – At Large Member | Yes |  |
| 8 members is a quorum |  |  |

1. **Election**

**Motion** suspend the bylaws and allow the President to stay in office for a third term: Tina Fritz

**Second** to the Motion: Todd Hodgeson

Chapter and verse

1 Nay from Central Chapter and the rest Aye

The proposed slate of officers is:

Amy Guilfoyle - President

Tim Perry - Vice President

Hannah Rowe - Secretary

Debbie Madden - Treasurer

There were no nominations from the floor

**Motion** to accept the slate of officers as presented: Tina Fritz

**Second** to the motion: Todd Hodgeson

1 Nay from Central Chapter and the rest Aye

Amy volunteered as the NAEP Representative

Amy asked and Bruce volunteered as Parliamentarian

1. **Approval Of Minutes**

November minutes: Delayed

December minutes: Delayed

1. **Treasurer’s Report – Tim Perry**

Revenue: $4,075.00

Expenses: $3,236.08

$15,818.66 Wells Fargo Account Balance

$25,271.96 BankUnited Account Balance

Bruce is working on the State and tax filings for 2017

1. **Secretary’s Report**

None

1. **President’s Report**

Sponsorship – FCC will sponsor the February meeting notice.

Membership Committee- Amy will get with Debbie to discuss membership issues and potentially a membership drive.

1. **Administrator’s report**

813 Current members

60 members joined during December (13 New and 47 Renewals)

74 current NAEP members

1. **Old Business**
2. Insurance Policy – FAEP will get the NAEP insurance this year.
3. Conference agreement – Amy will send the state conference agreement from last year to Elva and Tim for review.
4. Conference update from Elva – the committee is meeting weekly to work on the plan for the conference. They have the venue selected: the Sheraton Four Points in Tallahassee. The Sheraton contract should be received by the Chapter tomorrow. A deposit will be required. The conference will be on a Thursday and Friday. They will be seeking sponsors and volunteers soon.
5. **New Business – Goals for 2017**
   1. Various issues have been discussed including in the newsletter such as endangered species, new pollution rule etc. If anyone wants to provide information on these subjects it would be appreciated.
   2. Amy has spoken to several people in the Gainesville area who are looking into starting a local chapter.
   3. Amy’s goal is to make it to all of the local chapters, and she will be working on her list this year.
   4. Bruce mentioned that there have been outside requests for subject matter experts including a request from Forbes magazine for an air quality expert and a request for an expert on water quality in south Florida from another source.
   5. Todd would like to see the membership go over 1000 this year. He and Tina would work on that goal.

1. **Chapter Discussions**
2. **Upcoming Meeting February 27th via Conference call**

**Action Items:**

Elva - Conference venue agreement to the Board

Everyone – Feb. events and Board Bios to Amy

Amy – Purchase NAEP Insurance, last year’s conference agreement to Elva.